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OKLAHOMA CITY COMMUNITY COLLEGE

**NO. 5076      STUDENT CONDUCT CODE**

- 1.0 The mission of Oklahoma City Community College (“OCCC”) as set forth in the Board of Regents’ statement of the College Mission, includes providing the people of Oklahoma and our community with broad access to certificates of mastery, associates degrees, community education, and cultural programs of exceptional quality, empowering students to achieve their educational goals and the community to thrive in an increasingly global society. Self-discipline is an important element in the educational process and is essential to the development of responsible community members. It is important to the concepts of fairness and equity that students be given a reasonable opportunity to be informed in advance of areas where a failure to demonstrate adequate self-discipline can result in the imposition of sanctions by OCCC.
- 2.0 The provisions in this Student Conduct Code regarding student self-discipline and conduct are designed to help students understand OCCC’s expectations regarding acceptable conduct and to provide a means for ensuring the security of, and a positive educational atmosphere for the members of the OCCC community. This conduct code is designed to be primarily educational and positive in nature. Generally, OCCC disciplinary actions will be applied only in response to conduct which adversely affects the OCCC community’s pursuit of its educational objectives, violates or shows disregard for the rights of individuals in the OCCC community, or damages property.
- 3.0 In those rare instances when a student does not demonstrate adequate understanding of the needs and rights of the OCCC community, OCCC is committed to assisting the student in understanding the need for corrective action and, whenever possible without endangering the safety and well-being of the other members of the OCCC community, will first attempt to aid the student in finding ways to positively tailor future conduct in a manner conducive to the purpose and functions of OCCC. In cases of repeated violations of the Student Conduct Code, the Vice President for Enrollment and Student Services or the designated OCCC administrator may consider the student’s disciplinary history and impose increasingly punitive disciplinary sanctions. Students are expected to observe national, state and local laws and OCCC rules, policies and procedures and to respect the rights and privileges of others.
- 4.0 This policy applies to all students on campus, as well as those participating in official, off-campus, OCCC activities, classes, programs or events. The following misconduct is prohibited and is subject to disciplinary action.
  - 4.1 Direct or indirect interference by any means, with functions or activities of OCCC or with its educational or service programs, or with the efforts of other students to meet their educational objectives. Examples of such

interference include: breach of peace, force, violence, noise disturbance, disorderly conduct, classroom misconduct, obstruction of ingress and egress, and unauthorized use or occupation of premises. OCCC administrative officials are authorized to direct a student to immediately leave the campus and/or impose other forms of summary discipline when the welfare or safety of OCCC community requires such action.

- 4.2 All forms of dishonesty such as cheating, plagiarism, knowingly furnishing false information to OCCC or staff, forgery, alteration, or misuse of OCCC documents, records or identification cards or devices.
- 4.3 Physical or verbal abuse, threats, assault, mistreatment of any person on OCCC-owned premises, including the premises used at OCCC-sponsored or supervised functions, or any acts of misconduct which endanger the health, safety, or property of others. Physical abuse is not limited to instances where personal injury is caused to another person.
- 4.4 Any violation of the OCCC Drug and Alcohol Policy, or the administrative procedures implementing this policy. Acts which would violate these policies include, but are not limited to, the use of, possession of, or being under the influence of illegal drugs or alcohol, including 3.2% beer, on OCCC premises, the use or possession illegal drugs while engaged in any OCCC-sponsored activity, even if such activity is not conducted on the OCCC campus, the abuse of alcohol while engaged in any OCCC-sponsored activity not conducted on OCCC campus, the abuse of drugs on OCCC premises, or while engaged in any OCCC-sponsored activity, even if such activity is not conducted on OCCC campus.
- 4.5 Lewd, indecent, or obscene conduct, dress or expression on OCCC property, or at OCCC-sponsored or –supervised functions.
- 4.6 Failure or refusal to comply with lawful directions of OCCC officials, faculty or staff acting in the performance of their duties.
- 4.7 Hazing, mistreatment or intentional verbal or mental abuse of others which endangers, injures, mistreats, harasses, degrades or disgraces other students or persons and/or in any way interferes with educational activities.
- 4.8 Stalking, which is willfully, maliciously, and repeatedly following or harassing another person in a manner that would cause a reasonable person to feel frightened, intimidated, threatened, harassed or molested.
- 4.9 Possession or use of firearms, weapons, ammunition, fireworks, incendiary devices and explosives, except where explicitly permitted on college and university campuses by Oklahoma law. (Provided, that this section shall not be construed to prohibit students who are certified law enforcement officers subject to emergency call to possess firearms authorized by law, on school premises.) The term “weapons,” as used in this provision, is intended to describe anything used or designed to be used to injury another person and encompasses any type of device that is used as an instrument of defensive or offensive combat.

- 4.10 False reporting of a bomb, fire or other emergency. Misuse or unauthorized use or firefighting equipment or other safety equipment or emergency warning devices.
- 4.11 Violation of any federal, state or local law while on OCCC premises or while engaged in any OCCC-sponsored activity, or violation of any OCCC policies and procedures including, but not limited to, OCCC procedures on the registration of student organizations, and the unauthorized use, entry or occupation of OCCC premises.
- 4.12 Failing or refusing to pay on demand by a OCCC official the amount of any dishonored check given to OCCC or any OCCC-sponsored organization for consideration including but not limited to cash, books, tuition, admission tickets to any on-campus event, or given in connection with enrollment for the purpose of being allowed to participate in any event, or failing to make satisfactory settlement of any OCCC indebtedness.
- 4.13 Solicitation through the distribution of any type of publicity, printed materials, handbills or advertisements without prior approval. Provided, solicitation shall be permitted on campus by registered student organizations which occurs in conjunction with regular student activities and campus events with the approval of appropriate OCCC officials. Provided further, distribution by students of free printed materials which does not occur in conjunction with solicitation, or which is in conjunction with campus, local, state or national elections shall be permitted in such public places as specified by the Director of Student Life.
- 4.14 Refusal to exhibit appropriate identification to OCCC officials, faculty, staff or security personnel when required to do so.
- 4.15 Actions not committed on OCCC property may also be subject to OCCC disciplinary action in cases where a clear and distinct interest of OCCC is involved or affected. Sanctions will be applied only in response to actions which adversely affect the OCCC community's pursuit of its educational objectives, violate or show disregard for the rights of individuals within the OCCC community, or damage property. This includes, but is not limited to, offenses related to the security and welfare of persons and/or property.
- 4.16 Theft, vandalism, intentional misuse, destruction, damage, mutilation or defacement of property of OCCC, property of other students, or members of OCCC community.
- 4.17 Littering of OCCC property.
- 4.18 Any form of tobacco use in any OCCC building or vehicle.
- 4.19 Violation of the terms of OCCC's Information Technology Resources Acceptable Use Policy, and the acceptable use policy for OneNet, the official telecommunications and information network for education and government, illegal or unauthorized use of computer hardware, software, equipment or devices, either OCCC owned or privately owned, used on or off OCCC property.

5.0 Violations of the Student Conduct Code will result in disciplinary action in accordance with Disciplinary Procedures for Students Enrolled in Credit Classes, Administrative Policy No. 5032.

Effective Date: 12-14-98

Revised Date: 03-26-01

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